



# INLAND LITHO FTP PROCEDURES

## FROM THE INLAND WEB SITE

(www.inlandlitho.com)

Click "GO" from the QUICK LINK menu in the upper right corner.

FIGURE 1.

You will be sent to our FTP Services page.

FIGURE 2.

## Downloads

To browse files that have been uploaded for retrieval, click on the "Browse Downloadable Files" button.

FIGURE 2a.

A window will open with a list of files that are available for retrieval.

FIGURE 2b.



FIGURE 2b.

To download a file, select the "Download" link from the Action column or right click on the file name and save to disk.

## Uploads

To send files to Inland Litho you can use the "Upload a File" form.

FIGURE 2c.

Fill out the user information and job notes.

FIGURE 2d.

Select your contact at Inland Litho.

FIGURE 2e.

Select your file(s) to upload.

FIGURE 2f.

When you are satisfied with your selection, press the submit button. A confirmation will appear on screen once the upload is complete. Please note that large file (>20 MB) can take some considerable time depending on your type of connection.

FIGURE 1.

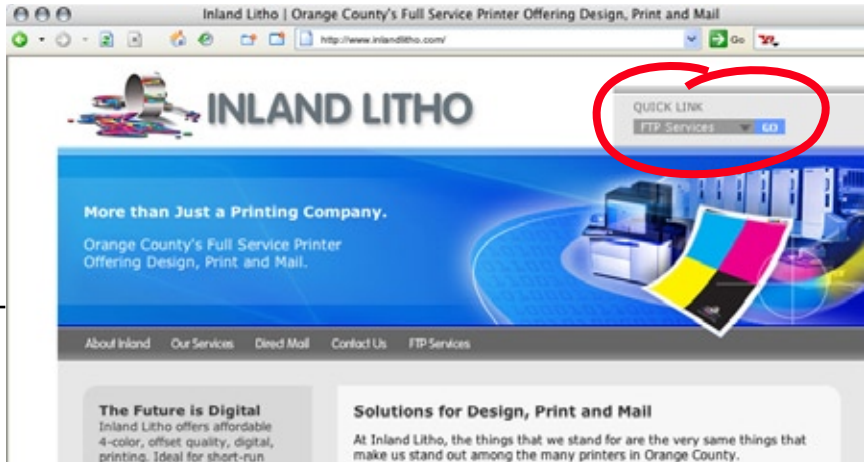


FIGURE 2.

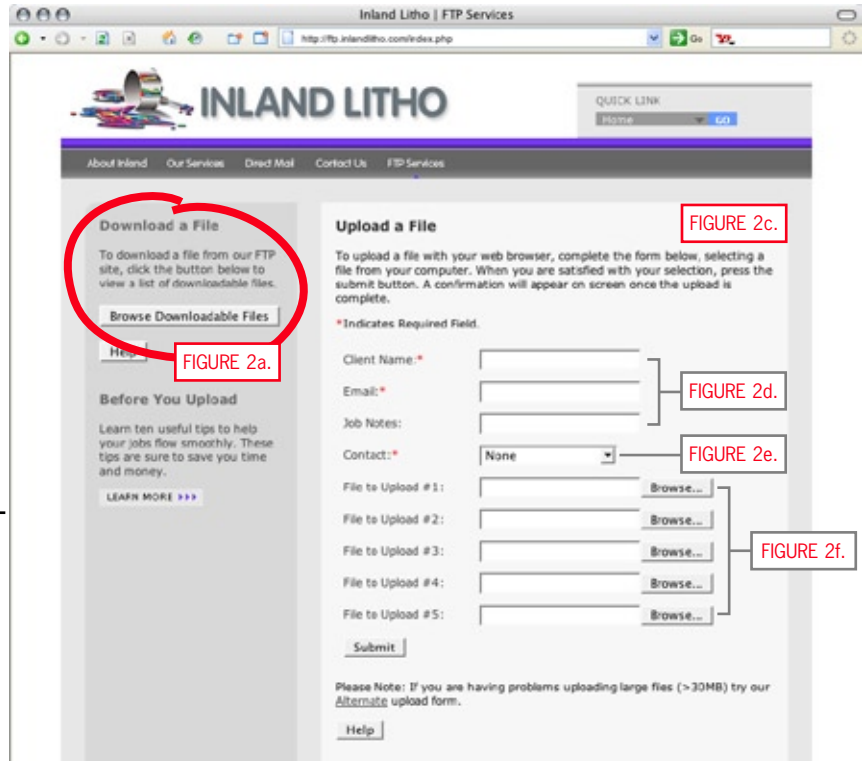


FIGURE 2c.

FIGURE 2a.

FIGURE 2d.

FIGURE 2e.

FIGURE 2f.

## FTP Notes

We recommend that if you are sending several files, putting them into one folder and compressing that folder with a utility such as Stuffit or Ziplt. This keeps all the files together during transfer, while reducing upload/download time.



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## USING AN FTP PROGRAM

Clients can also use an FTP program, such as Fetch or WS FTP to send and retrieve files.

FIGURE 3.

This is the preferred method for large files (>20 MB) because the transfer mode (ftp) is more stable than http. Your transfer times are greatly reduced in contrast to our FTP Services page.

### FTP Client Settings

<b>HOST</b>	ftp.inlandlitho.com
ALT HOST IP	68.165.37.90
<b>USER ID</b>	anonymous
<b>PASSWORD</b>	your email or leave blank

clients can put files in the */incoming* directory and retrieve files from the */public* directory.

Enter the above settings into the appropriate fields. Depending on your FTP program, the field names might not match the above.

### Navigating the FTP Server

You can enter an initial starting directory (or path) here to reduce navigation within the FTP Server.

FIGURE 3a.

*/incoming* <- to upload a file  
*/public* <- to download a file

Your movement within the FTP Server is restricted to the above two directories.

If you do not enter an initial directory, you will enter at the base level directory.

FIGURE 4.

At this point you will need to click into */incoming* to upload a file or */public* to download a file.

FIGURE 3. (Fetch - Mac OS)

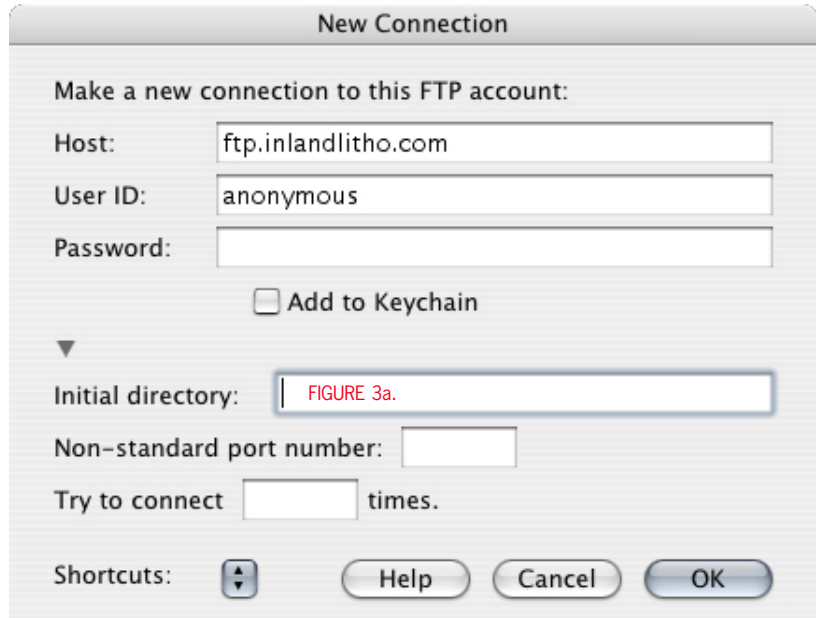
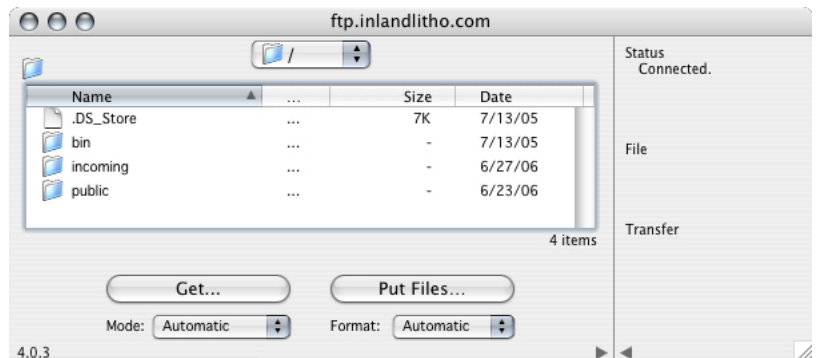


FIGURE 4. (Fetch - Mac OS)



### FTP Notes

We recommend that if you are sending several files, putting them into one folder and compressing that folder with a utility such as Stuffit or ZipIt. This keeps all the files together during transfer, while reducing upload/download time.

If you use an FTP program to transfer your files, please contact your Inland representative and let them know you have uploaded them.